



# Lucy Craft Laney

LUCY C. LANEY COMPREHENSIVE HIGH

DR. CORDARYL C. MIDDLETON – PRINCIPAL  
DR. BRITTANY BUSH – ASSISTANT PRINCIPAL  
MRS. CARLOTTE FIELDS – ASSISTANT PRINCIPAL

## Complaint Procedures Prohibiting Fraud, Waste, Mismanagement, Corruption or Misuse of Funds Purpose

In compliance with White House Executive Order 12731, the Richmond County School System provides all employees, clients, vendors, and individuals with confidential channels to report suspicious activities. The Richmond County School System shall not tolerate fraud, waste, abuse or corruption of any kind and has an established system for the reporting and investigating of suspicious activities.

### A. Grounds for a Complaint

Any employee, individual, organization or agency (“complainant”) may file a complaint with the Richmond County Board of Education if that individual, organization or agency believes and alleges that a violation of a Federal or State statute or regulation has occurred that applies to a program operated by the School System and supported by Federal or State funds including: Title I Part A; Title I Part C; Title I Part D; Title II Part

A; Title III, Part A; Title VI, Part B; the McKinney-Vento Act; School Improvement 1003(a) and 1003(g) (SIG); and IDEA. The complaint must allege a violation that occurred not more than one (1) year prior to the date that the complaint is received, unless a longer period is reasonable because the violation is considered to be systemic or ongoing.

“Fraud” means the intentional deception perpetrated by an individual or individuals, or an organization or



**C. Filing a Complaint**

A formal complaint must be made in writing to the Richmond County School System Superintendent or his/her designee.

The complaint must include the following:

1. A statement that the LEA has violated a requirement of a Federal or State statute or regulation that applies to an applicable program;

[Redacted area containing multiple horizontal black bars covering text]

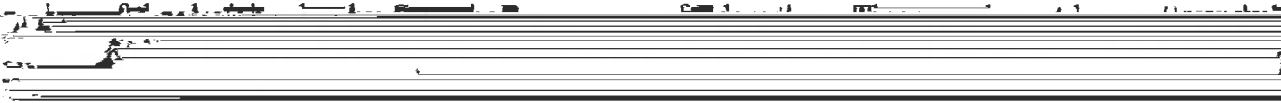
3. The facts on which the statement is based and the specific requirement allegedly violated (include citation to the Federal or State statute or regulation);
4. A list of the names and telephone numbers of individuals who can provide additional information;
5. Copies of all applicable documents supporting the complainant's position; and
6. The name, address and contact information of the complainant.
7. The formal complaint shall be sent to:

**Richmond County School System**  
**Superintendent of Schools**  
**864 Broad Street**  
**Augusta, GA 30901-1215**

for completion will be included. Either the 30-day or the 60- day timelines outlined above may be extended, in the sole discretion of the Superintendent or his designee, if exceptional circumstances exist. The Letter of Findings will be sent directly to the complainant.

**E. Right of Appeal**

If the complaint cannot be resolved at the local level, the complainant has the right to request



## COMPLAINT FORM

To: ~~Parent Fund Waste Management Commission, Minn. of State~~

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Name:

Last

First

Middle

Address:

City:

State: \_\_\_\_\_ Zip:

Email:

Company, organization, or other entity affiliation, if applicable):

*(If additional individuals can provide information, please attach separate page.)*

**SUPPORTING DOCUMENTATION**

Please provide any additional information concerning this misconduct, such as (1) a list or description of any documents you or others may have that is relevant to the complaint; (2) any

